

La Conner Wastewater Advisory Board  
3<sup>rd</sup> Quarter Meeting  
Tuesday, December 8, 2015

The La Conner Wastewater Advisory Board was called to order at 3:30 p.m. Present were Administrator John Doyle, Town Councilmember Jacques Brunisholz, Chairperson and Manager for the Swinomish Utility Authority John Petrich, and Finance Director Maria DeGoede.

Approval of Minutes:

John Doyle moved to approve the Minutes of August 25, 2015. Seconded by Jacques Brunisholz, the Minutes of August 25, 2015 were approved unanimously.

Finance Report:

The financial report is through the month of November 2015 (92% of the budget year). It appears that our projected income is on track. Expenses are only at 62% of the budget. Most of that is from unexpended funds from Capital Improvement. The electrical study took place and should have been billed for already. The demolition of the Public Works building should have been billed as well. Jacques mentioned that Kelly previously stated a lot of the invoices don't come until the end of the projects. Maria said she will double check to make sure everything was entered and coded correctly because the Professional Services portion seems too high.

Public Forum:

No public forum

Old Business:

John Doyle asked John Petrich if they had figured out what has been going on with their flows. John Petrich stated he went to the treatment plant in August to discuss the meter readings. They discovered that there are two readings on the meter that services the Tribe and there is a possibility the incorrect number was being read. The treatment plant will begin reading both numbers from here on out.

Based off the September and October billings the flow is back to where it used to be. There are provisions in the contract about possible meter drifts. John Doyle said he is going to follow up on this.

New Business:

None

Operator's Report:

Kelly Wynn wasn't present. John Doyle stated that electrical study has been completed. It turns out the as-builds were out of date. When the electrical engineer reviewed the plans, the plant has been electrically updated, but this wasn't portrayed in the as-builds. Therefore, the wastewater treatment plant has plenty of electrical capacity and we do not have to do the large electrical capital project that was budgeted for in 2016. This will save the Town and the Tribe hundreds of thousands of dollars. We won't incur this debt and we won't spend the entire budgeted electrical amount. A portion of the expenses were figured into the Tribe's sewer rate in 2014 and 2015.

The total differential is tens of thousands of dollars. An analysis has to be done to see what went unspent and give the Tribe the option to fold their share of the extra amount into future capital projects or to get a refund with the Tribal Fair Share.

There were high flows due to the heavier rains. The plant was never in violation of anything due to these higher flows.

Miscellaneous:

None

There being no further business, John Doyle moved to adjourn, seconded by Jacques Brunisholz.  
Meeting adjourned at 4:05 pm.