



Town of  
La Conner **Received**  
Planning Department  
10/17/2023

**RCHITECTS**

**CHARLES MORGAN & ASSOCIATES, LLC**

7301 BEVERLY LANE, EVERETT WA 98203

PHONE 425-353-2888

## LETTER OF TRANSMITTAL

To City of La Conner  
204 Douglas Street  
La Conner WA 98257

Date 10/12/23  
Project The Talmon - 306 Center St.

U.S. Mail  UPS  
 Shop Drawings  Drawings  Specifications  Other: Email & In person  
 Copy of Letter  Calculations  Reports  Other: \_\_\_\_\_

Copies	Date	No. of Pages	Descriptions
Via Email:			
Digital	10/4/2023	2	Building Permit Application
Digital	10/4/2023	3	Impervious/Hard Surface Worksheets (Parcel, ROW &
Digital	10/4/2023	4	Simplified Construction SWPPP
Digital	10/4/2023	3	Skagit County Impervious/Hard Surface Worksheets (Parcel, ROW & Combined)
Digital	10/4/2023	7	ESA Checklist
Digital	10/4/2023	1	Fill, Grade and/or Clearing Permit Class I
Digital	10/4/2023	1	Floodplain Permit Class I
Digital	10/4/2023	40	Architectural Drawings
Digital	7/21/2023	17	Structural Drawings
Digital	7/21/2023	120	Structural Calculations
Digital	9/22/2023	8	HVAC Plans
Digital	9/11/2023	7	Lighting Layout Plans
Digital	9/11/2023	1	One Line
Digital	9/22/2023	7	Plumbing Plans
Digital	9/26/2023	12	Civil Permit Plan Set
Digital	10/4/2023	1	Landscape
Digital	8/23/2023	74	Drainage Memo
Digital	9/5/2023	16	USDA Web Soil Survey Report
Digital	10/4/2023	1	Narrative
Digital	10/4/2023	1	Vicinity Map 18" x 24"
Digital	9/26/2023	12	Civil Permit Plan Set (site plans) 18" x 24"

In person:			
2 Hard Copies	10/4/2023	1	Vicinity Map 18" x 24"
2 Hard Copies	9/26/2023	12	Civil Permit Plan Set (site plans) 18" x 24"

These are transmitted as checked below:

<input checked="" type="checkbox"/> For Approval	<input type="checkbox"/> Resubmit _____ copies for approval	<u>Shop Drawings:</u>
<input type="checkbox"/> For Your Use	<input type="checkbox"/> Return _____	<input type="checkbox"/> No Exceptions Taken
<input type="checkbox"/> As Requested	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Make Corrections Noted
<input type="checkbox"/> For Review and Comment		<input type="checkbox"/> Revise and Resubmit

Remarks:

Please let us know if you have any questions or need additional information. Brandon Atkinson will be paying for the permit fees.

Copy to: File

Signed: Charlie Morgan, Jr.

*Please notify us if enclosures are not as noted.*