



TOWN OF LA CONNER
APPLICATION FOR HOME OCCUPATION
CLASS I

Date of Application_____

File #_____

Site Address_____

Tax Parcel Number_____

APPLICANT:

NAME_____

MAILING ADDRESS_____

CITY_____ STATE_____ ZIP CODE_____ PHONE_____

EMAIL_____

PROPERTY OWNER:

NAME_____

MAILING ADDRESS_____

CITY_____ STATE_____ ZIP CODE_____ PHONE_____

Description of Home Occupation:_____

Washington Department of Revenue Number (UBI)_____

The following information must be submitted before your application can be processed:

- 1) Is this your primary residence?_____
- 2) Home Occupation will be in:
Residence_____ Gross Sq. Ft._____
Accessory Building_____ Gross Sq. Ft._____
- 3) Gross floor area (in sq. ft.) used for business_____
- 4) Number of employees and relationship:_____
- 5) Do you plan to have any exterior displays, exterior alterations, expansions for parking, exterior storage or any other indication of a home occupation or variation from the residential character of the premises?_____
- 6) Size of sign, if applicable (3 sq. ft. maximum allowed)_____
Location:_____
- 7) Do you plan to use any electrical or mechanical equipment that could change the fire rating of the structure, create visible or audible interference in radio or television receivers, or cause fluctuations in line voltage outside the dwelling unit?_____
- 8) Number of parking spaces provided (only 2 additional vehicles allowed)_____
Location:_____
- 9) Are you planning to remodel or renovate to accommodate the business?_____
- 10) Is the home in the Historic District?_____
- 11) Other permits/licenses required:
_____Sign _____Change of Use _____Conditional Use
_____Variance _____County _____State/Federal

12) Evidence of Property Ownership

In accordance with LCMC 15.110.070 the establishment of a Home Occupation requires a permit granted by the Town of La Conner Planning Director. The applicant must comply with all of the following conditions:

- 1) The dwelling must be the primary residence of the applicant.
- 2) The occupation or profession shall be carried on wholly within the principal building or other structure accessory thereto, and it shall utilize no more than 25% of the gross floor area of the building.
- 3) Not more than one person who is a member of the applicant's immediate family and who is not a resident in the applicant's home may be employed.
- 4) There shall be no exterior display, no exterior alteration of the property including expansion of parking, no exterior storage of materials and no other exterior indication of a home occupation or variation from the residential character of the premises. A sign not exceeding three square feet, identifying the name of the business, may be attached to the building on the premises.
- 5) No use shall require structural alterations to the interior of the building which changes the residential character thereof.
- 6) The use of electrical or mechanical equipment that would change the fire rating of the structure or create visible or audible interference in radio or television receivers or cause fluctuations in line voltage outside the dwelling unit is prohibited.
- 7) In no case shall the home occupation cause more than two additional vehicles to be parked on or near the premises, on a regular basis.
- 8) Any equipment or process used in a home occupation shall comply with Chapter 15.120 of the La Conner Municipal Code.

I hereby certify that I will comply with all conditions listed above

Applicant Signature _____

Date _____

Property Owner Signature _____

Date _____

OFFICE USE ONLY

Permit fee paid _____ Date _____

Approved
 Denied Reason for denial _____

Planning Director _____ Date _____