



File Number: \_\_\_\_\_  
Date Received: \_\_\_\_\_

## TOWN OF LA CONNER MASTER PERMIT APPLICATION

Projects will be reviewed and Certificate of Authorization issued or denied in accordance with the Town of La Conner Uniform Development Code and Uniform Building Code. Building applications must first be submitted to the Town of La Conner for land use review and approval and then submitted to Skagit County Planning and Permit Center for plan review.

***A complete application includes fees, the completed form(s) and any required plans, cross-sections or site assessments, or reports. Incomplete applications will delay project review.***

**TYPE OF PERMIT:** (please check all applicable categories)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Admin Determination              | <input type="checkbox"/> Change of Use          | <input type="checkbox"/> Lot Line Adjustment                        |
| <input type="checkbox"/> Lot Certification                | <input type="checkbox"/> Historic Design Review | <input type="checkbox"/> Short-Plat                                 |
| <input type="checkbox"/> Variance                         | <input type="checkbox"/> Administrative         | <input type="checkbox"/> Preliminary <input type="checkbox"/> Final |
| <input type="checkbox"/> Building                         | <input type="checkbox"/> PC Hearing             | <input type="checkbox"/> Subdivision                                |
| <input type="checkbox"/> Fill and Grade (50 c.f. or more) | <input type="checkbox"/> Conditional Use        | <input type="checkbox"/> Preliminary <input type="checkbox"/> Final |
| <input type="checkbox"/> Critical Area                    | <input type="checkbox"/> Floodplain             | <input type="checkbox"/> PURD                                       |
| <input type="checkbox"/> SEPA                             | <input type="checkbox"/> Repair & Maintenance   | <input type="checkbox"/> Accessory Dwelling Unit                    |
|   | <input type="checkbox"/> Shoreline (JARPA)      | <input type="checkbox"/> Other: _____                               |

**SITE ADDRESS** \_\_\_\_\_  
**PROPERTY ID# (P NUMBER)** \_\_\_\_\_

**PROPERTY OWNER:** (please include evidence of property ownership)

NAME \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE/APPLICANT/CONTACT:**

NAME \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

**CONTRACTOR:**

NAME \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_  
LICENSE # \_\_\_\_\_ (attach copy of license to application)

**LEGAL DESCRIPTION OF SITE:** (Include Plat Name, Short Plat #, Lot, Block, Section, Township, Range)

**ZONING CLASSIFICATION:**

☐ Residential

☐ Commercial

☐ Industrial

**PROPERTY DESIGNATION:**

☐ Public Use

☐ Historic District

☐ Critical Area

\_\_\_\_ Sloped

\_\_\_\_ Wetland

☐ Floodplain (100  
year)

☐ 200' Shoreline

**OTHER:**

Are there any other structures on the property? Yes\_\_\_\_\_ No\_\_\_\_\_

(if yes, please describe)\_\_\_\_\_

Is property located in a flood zone area? Yes\_\_\_\_\_ No\_\_\_\_\_

Does this project require a SEPA? Yes\*\_\_\_\_\_ No\_\_\_\_\_

Is the property located within 200 feet of a shoreline? Yes\*\_\_\_\_\_ No\_\_\_\_\_

Is this project located within 100 feet of a steep slope (15% or steeper gradient over a distance of 10 feet)?

Yes\*\_\_\_\_\_ No\_\_\_\_\_

Will fill, grading and/or excavation be included in this project? Yes\*\_\_\_\_\_ No\_\_\_\_\_

(if yes, please indicate number of cubic yards)\_\_\_\_\_

\*If you answered YES to any of these questions, please obtain the handout related to the subject from La Conner Town Hall. Supplemental forms, fees and/or information may be required.

Does this project include an accessory dwelling unit? Yes\_\_\_\_\_ No\_\_\_\_\_

(if yes, please include proof of residence within the Town of La Conner corporate limits)

**PROJECT DESCRIPTION - INCLUDE USE(S):**

The undersigned hereby certifies that the information submitted in this permit application is complete, true and correct to the best of their knowledge under penalty of perjury by the laws of the State of Washington. If this application is for an accessory dwelling unit, I hereby certify under penalty of perjury that I am a resident of the Town of La Conner. The undersigned hereby grants permission to Town of La Conner staff and Skagit County inspectors to enter the property to verify submitted application information, to verify the absence or presence of critical areas, and to inspect buildings and site improvement.

Applicant Signature\_\_\_\_\_ Date\_\_\_\_\_

Owner Signature\_\_\_\_\_ Date\_\_\_\_\_